

Da: **Outgoing Students** <outgoingstudents@univ-montp3.fr>

Date: gio 14 dic 2023 alle ore 14:27

Subject: Staff-week UPVM

To:

Dear partners and colleagues,

We're really happy to inform you that UPVM3 will be hosting its first international staff-week, which will take place from 22nd to 26th May 2024.
Please note that as 21st of May is a non-working day in France, the activities will start on a Tuesday and end on a Saturday.

This staff week is open to administrative staff involved in international mobilities or relations and who would like to share with us their experience and ideas about the following topics:

- Short and virtual mobilities (Blended Intensive Program)
- International Credit Mobilities (ICM – KA171)
- Promotion of mobilities (SMS/STA/STT)
- Promotion of more sustainable practices
- Welcome of international students

Additionally, this staff-week will be an opportunity to explore Montpellier and its beautiful surroundings.

The language of the staff week is English.

The participation fee is 250€. We will send the details for the bank transfer once the participants are accepted. They are expected to cover their own travel and accommodation expenses through the Erasmus funds for staff mobility. You can find some accommodation recommendation through these links :

<https://www.discoverasr.com/en/citadines/france/citadines-antigone-montpellier> (you can receive a discount here by mentioning that you've been invited by UPVM3)
<https://www.montpellier-france.com/stay/accommodation/>

The fee covers lunches, one dinner in the old city center of Montpellier, coffee breaks, a public transportation card, and also a full day trip out of the city.

Maximum number of participants: 25

To register, please fill out [this application form](#) by January 8, 2024.

Looking forward to hearing from you soon.

Warm regards from Montpellier,
UPVM3 IRO Team

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Outgoing Students Bureau Mobilité Sortante Encadrée

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