

Integrated Planning, Strategic Control and Organization Area
PTAB Recruitment, Management, Development and Organizational Welfare Office
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Repertory No 657, Protocol No 24797, 03/03/2023

PUBLIC SELECTIVE PROCEDURE, BY QUALIFICATIONS AND EXAMS, FOR THE COVERING OF 1 TECHNOLOGIST POSITION, WITH A FIXED-TERM CATEGORY D3, PURSUANT TO ART. 24 - BIS OF LAW 240/2010, WITHIN THE PROJECT PNRR eINS _Ecosystem off Innovation for Next Generation Sardinia ECS00000038 (CUP: J83C21000320007) – SPOKE 05 AEROSPACE

SELECTION CODE: TEC_PNRR_ECS_eINS_05AER
OFFICIAL JOURNAL - 4th SPECIAL SERIES COMPETITIONS AND EXAMS No. 17 of 3 March 2023
DEADLINE FOR SUBMITTING APPLICATIONS 3 April 2023 at 1 pm

THE DIRECTOR GENERAL

HAVING REGARD TO the Decree of the President of the Republic 10 January 1957, n. 3, containing the "Consolidated text of the provisions concerning the statute of civilian employees of the State", as well as the relative implementing rules;

HAVING REGARD TO the Law 9 May 1989, no. 168 establishing the Ministry of University and Scientific and Technological Research;

HAVING REGARD TO the Law 7 August 1990, n. 241 and subsequent amendments, containing "New rules on administrative procedure and right of access to administrative documents";

HAVING REGARD TO the Law 5 February 1992, n. 104, containing the "Framework law for assistance, social integration and the rights of handicapped persons";

HAVING REGARD TO the DPCM 7 February 1994, no. 174 "Regulation containing rules on the access of citizens of the Member States of the European Union to jobs in public administrations";

HAVING REGARD TO the Decree of the President of the Republic 9 May 1994, n. 487, containing the "Regulation containing rules on access to jobs in public administrations and the procedures for carrying out the competitions, single competitions and other forms of recruitment in public employment";

HAVING REGARD TO Law 15 May 1997, n. 127 "Urgent measures for the streamlining of administrative activity and decision-making and control procedures" and subsequent amendments;

HAVING REGARD TO the Decree of the President of the Republic 28 December 2000, n. 445, containing the "Consolidated text of legislative and regulatory provisions on administrative documentation";

HAVING REGARD TO Legislative Decree 30 March 2001, n.165 and subsequent amendments, containing "General rules on the organization of work employed by public administrations";

HAVING REGARD TO the Legislative Decree 7 March 2005, no. 82 "Digital Administration Code" and subsequent amendments;

HAVING REGARD TO the DPCM 6 May 2009, no. 38524 containing "Provisions on the issue and use of electronic and certified mailboxes issued to citizens" and subsequent amendments;

HAVING REGARD TO the Legislative Decree 30 June 2003, n. 196 laying down rules on the processing of personal data and the related University regulations in force and its subsequent amendments and additions, as well as EU Regulation no. 679/2016 (General Data Protection Regulation);

HAVING REGARD TO the Legislative Decree 11 April 2006, n. 198: "Code of equal opportunities between men and women, in accordance with article 6 of the law of 28 November 2005, n. 246", as amended by Law 05 November 2021, n. 162;

HAVING REGARD TO the Law 30 December 2010, n. 240 "Regulations on the organization of universities, academic staff and recruitment, as well as delegation to the Government to encourage the quality and efficiency of the university system", and subsequent amendments and additions, and in particular art. 24-bis "Fixed-term Technologists";

HAVING REGARD TO the Law 6 September 2012, n. 190, containing "Provisions on the matter of prevention and repression of corruption and illegality in the public administration" and the related three-year Prevention Plan of Corruption 2022-2024;

HAVING REGARD TO the Legislative Decree 14 March 2013, n. 33 and subsequent amendments, containing "Reorganization of the regulations concerning the obligations of publicity, transparency and dissemination of information by the Public Administrations";

HAVING REGARD TO the Law 6 August 2013, n. 97 containing "Provisions for the fulfillment of the obligations deriving from Italy's membership of the European Union - European Law 2013", and in particular the article 7 which modified the regulation on the access of foreigners to jobs in public administrations;

HAVING REGARD TO the Interministerial Decree of 9 July 2009, establishing the equivalence between the diplomas of old system degrees, specialist degrees (LS) pursuant to DM 509/99 and master's degrees (LM) pursuant to DM 270/04 for the purposes of participation in public competitions and subsequent amendments;

HAVING REGARD TO Presidential Decree July 30, 2009, n. 189 "Regulation concerning the recognition of academic qualifications, pursuant to article 5 of the law of 11 July 2002, n. 148";

HAVING REGARD TO the Legislative Decree 15 March 2010, n. 66, concerning the "Code of the military system and, in particular, the articles 1014, paragraphs 3 and 4, and 678 paragraph 9, relating to the compulsory reserve in favour of the enlisted soldiers of the armed forces, discharged without demerit from the contracts also at the end or during the enlistment extension, as well as the reserve officers in biennial enlistment and the reserve officers in biennial enlistment and officers in fixed enlistment who have completed the contracted enlistment without demerit;

HAVING REGARD TO the Law of 30 October 2013 n. 125 converting Legislative Decree 101/2013 containing "Urgent provisions for the pursuit of the objectives concerning the rationalization in public administrations";

HAVING REGARD TO the Law 19 June 2019 n. 56 "Interventions for the concreteness of the actions of the public administrations and the prevention of absenteeism" and, in particular, the art.3;

HAVING REGARD TO the Decree Law of 19 May 2020 n. 34, converted into Law no. 77 of 17 July 2020, containing «Urgent measures in the field of health, support for work and the economy, as well as social policies related to the epidemiological emergency from COVID-19" and in particular articles 247-249;

HAVING REGARD TO the Decree Law 1st April 2021, n. 44, converted into Law 28 May 2021, n.76, containing "Measures for the conduct of procedures for public calls";

HAVING REGARD TO the Decree Law 31 May 2021, n. 77, converted into Law 29 July 2021, n. 108, containing "Governance of the national recovery and resilience plan and first measures to strengthen the administrative structures and to speed up and streamline procedures", and in particular art. 47 (Equal opportunities and employment inclusion in public contracts, in the NRRP and in the CNP);

HAVING REGARD TO the Decree Law of 30 April 2022 n. 36, converted into Law 29 June 2022, n. 79, containing "Further urgent measures for the implementation of the National Recovery and Resilience Plan";

HAVING REGARD TO the Interministerial Decree of 12 November 2021 "Methods of participating in public competitions for individuals with specific learning disabilities";

HAVING REGARD TO the Regulations for the recruitment and discipline of fixed-term Technologists of the University of Sassari, issued with DR rep. no. 3937, prot. no. 143195 of 16 December 2019, pursuant to art. 24 bis of the law n. 240/2010;

HAVING REGARD TO the University Regulation governing the procedures for selecting and hiring technical-administrative staff;

RECALLED the Statute of the University of Sassari, issued with Rector's Decree n. 2845 of 7 December 2011, published in the Official Journal no. 298 of 23 December 2011 Ordinary Supplement n. 275, modified with Rectoral Decree n. 324 of 10 February 2014 published in the GU (General Series) n. 44 of 22 February 2014, with Rectoral Decree n. 2434 of 22 September 2015 published in the GU (General Series) n. 299 of 2 October 2015, with Rectoral Decree n. 153 of 1 February 2016 published in the GU (General Series) n. 35 of 12 February 2016, with Rectoral Decree n. 3466 of 20 November 2019 published in the GU (General Series) n. 287 of 7 December 2019;

HAVING REGARD TO the Code of Ethics and Conduct of the University of Sassari;

HAVING REGARD TO the current collective labor agreement for the technical-administrative staff of the Education and Research Sector;

HAVING REGARD TO Regulation (EU) 2021/241 of the European Parliament and of the Council of 12 February 2021 establishing the Recovery and Resilience Facility (RRF Regulation) with the specific objective of providing Member States with financial support in order to achieve the milestones and targets of reforms and investments set out in their recovery and resilience plans;

HAVING REGARD TO the Commission Delegated Regulation (EU) 2021/2105 of 28 September 2021 supplementing Regulation (EU) 2021/241 of the European Parliament and of the Council, establishing the recovery and resilience facility, defining a methodology for reporting on the social spending;

HAVING REGARD TO the Commission Delegated Regulation (EU) 2021/2106 of 28 September 2021 supplementing Regulation (EU) 2021/241 of the European Parliament and of the Council, which establishes the recovery and resilience facility, establishing the common indicators and the details of the recovery and resilience scoreboard;

HAVING REGARD TO the National Recovery And Resilience Plan (PNRR) - Mission 4 Component 2, "From research to enterprises" investment 1.5, "Creation and strengthening of innovation ecosystems" construction of "Territorial R&D leaders", presented to the European Commission in date 30 April 2021 pursuant to art. 18 of Regulation (EU) no. 2021/241 was positively evaluated with Decision of the ECOFIN Council of 13 July 2021 and notified to Italy by the General Secretariat of the Council with note LT161/21, of 14 July 2021;

HAVING REGARD TO Article 17 of EU Regulation 2020/852 which defines the environmental objectives, including the principle of not causing significant damage (DNSH, "Do No Significant Harm"), and the related Communication of the European Commission C(2021) 1054 final of 12 February 2021, containing "Technical guidelines on the application of the principle "do not cause significant damage" pursuant to the Regulation on the recovery and resilience";

ACKNOWLEDGED that the Ministry of University and Research with Directorial Decree n. 3277 of 30 December 2021 approved and financed from the fund NextGenerationEU of the European Commission - "Public notice for the presentation of intervention Proposals for the creation and strengthening of "innovation ecosystems", construction of "territorial R&D leaders" - Innovation Ecosystems - within the National Plan of Recovery and Resilience, Mission 4 Education and Research – Component 2 From Research to Enterprises – Investment 1.5;

ACKNOWLEDGED that on 24 February 2022, the University of Sassari as proposing entity presented the Expression of Interest for the establishment of the Innovation Ecosystem *eINS Ecosystem Of Innovation For Next Generation Sardinia*, to which formally adhered the University of the Studies of Cagliari, the Experimental Zooprophyllactic Institute of Sardinia, Cybertech Srl, So.G.Aer SpA, Chamber of Commerce of Sassari;

ACKNOWLEDGED that with Directorial Decree n. 1056 of 23 June 2022, registered by the Court of Auditors on 26 July 2022, the Innovation Ecosystem *eINS Ecosystem Of Innovation For Next Generation Sardinia* was admitted to funding, with an application for contribution identified by the code ECS000000038; the resources allocated to the ecosystem amount to €119,000,000.00;

ACKNOWLEDGED that on 15 June 2022, pursuant to articles 2615 ter and 2462 et seq. of the Civil Code, the limited liability consortium company was set up with the name *e.INS Ecosystem of Innovation For Next Generation Sardinia*, which sees the participation of the University of Sassari as a founding member;

EXPECTED that the national university system is undergoing profound changes linked to its growing role in the processes of economic and social development of the territory;

EXPECTED that these profound changes are also attributable to a plurality of factors introduced by the NRRP's implementing ministries (and specifically by the MEF and MUR) and that therefore the University must respond to the challenges deriving from the management of projects using this fund with a significant strengthening of administrative action in terms of efficiency and effectiveness;

HAVING REGARD TO the note prot. no. 3247 of 16 January 2023 addressed to the Department of Public Administration with which this University, pursuant to art. 34 paragraph 6 and 34 bis of Legislative Decree 165/2001 has communicated its intention to activate a selection procedure for the profile referred to in this call;

CONSIDERED that the Department of Public Administration, in accordance with the law, has communicated no names of available personnel;

HAVING REGARD TO the resolutions of the Academic Senate and the Board of Governors, taken within the meetings of 30 December 2022, relating to the planning of recruitment for the eINS ecosystem within the NRRP call, subsequently amended by emergency decree rep. no. 76, prot. no. 3137 of 16 January 2023, ratified by the Academic Senate in the session of 25 January 2023;

NOTING that the Board of Directors in its meeting of 25 January 2023 also ratified the aforementioned decree but made a further change in order to make the planning for technologist posts more consistent with the available resources, thus it was considered to eliminate the position of technologist foreseen for the Department of Law on the Spoke 04-Credit;

ACQUIRED the favorable opinion of the Academic Senate in the subsequent session of 31 January 2023 to the modification proposed by the Board of Governors in the aforementioned meeting;

HAVING REGARD TO the PEC note of 8 February 2023 with which Prof. Fiammetta Berlinguer, UNISS Scientific Coordinator for Spoke 3 - Agrivet communicates that in the context of Spoke 03 Agrivet - "APPàre: smart and secure livestock farm APPLICATION to boost data- driven innovation along the food chain" communicate that the recruitment has been revised, with a reduction of one unit compared to the previous planning;

HAVING REGARD TO the resolutions of the Academic Senate and of the Board of Governors, in the respective meetings of 22 February 2022, with which a favorable opinion was expressed and the further modification of the recruitment plan for the eINS Ecosystem was approved, with regard to the only part relating to the recruitment procedures for technologists;

EXPECTED that the aforementioned public Notice intends to implement the National Recovery and Resilience Plan (NRRP), Mission 4 "Education and Research" - Component 2 "From research to enterprises", Investment Line 1.5, funded by the European Union - NextGenerationEU;

DEEMED that it has to be arranged for the procedures listed below, with selection by qualifications and exams, to be published, taking into account the current needs related to the implementation of the intervention;

CONSIDERED that the hiring of the technologists on a fixed-term basis referred to in this announcement will be made using resources within the project PNRR eINS – ECS-00000038- CUP: J83C21000320007

DECREES

Art.1

Object of the procedure

Pursuant to art. 24 bis of Law no. 240/2010 and subsequent amendments, a public selection, by qualifications and exams, for the recruitment of no. 1 position of Technologist Category D, economic position D3 a fixed term, lasting 18 months, renewable until the end of the project, currently set for 28 February 2026, for the profile described as follows.

Code of the call: TEC_PNRR_ECS_eINS_05AER

SPOKE: 05 AEROSPACE

Code profile AER_D3_001

Number of positions	1
Type of contract	Fixed-term Technologist, in accordance with the art. 24bis of Law 30 December 2010, n. 240
Workplace	UNISS - Communication, Public Relations and Institutional Relations Office
UNISS Scientific Advisor for the eINS Spoke	Professor Giacomo Cao
Scientific area	
Macro-sector	
Competition sector	14/C2 – SOCIOLOGIA DEI PROCESSI CULTURALI E COMUNICATIVI
Scientific discipline sector	
Project title	eINS ecosystem - Spoke Aerospace - creation and dissemination of digital content
Commitment	Full-time
Remuneration	Remuneration corresponding to D Category – Economic Position D3
Activities	The technologist will carry out the following tasks:

	<p>Creation of web content (animated infographics, videos, podcasts, ...) aimed at disseminating the activities of the aerospace spoke and coordinating the entire ecosystem from a multimedia point of view.</p> <p>Data analysis and monitoring of the activity and trends resulting from specific actions.</p> <p>Management of the social channels identified by the project.</p>
<p>Admission requirements</p> <p>1) Degree</p> <p>2) Work experience of at least 2 years related to the selected profile</p>	<p>Degree obtained according to the procedures provided before the entry into force of D.M. 509/1999 or Bachelor's degree obtained according to D.M. 509/1999 or Bachelor's degree obtained according to D.M. 270/2004</p> <p>Experience of at least 2 years in social media management in public administrations or private companies, in Italy or abroad.</p>
Assessment	<p>The Examination Board can allocate to each candidate a maximum score of 90 points, divided as follows: 30 points for assessable qualifications and 60 points in total for the written and oral exam.</p>
Assessable qualifications	<p>A maximum score of 30 points can be allocated for the qualifications as follows:</p> <p>Educational and training qualifications:</p> <ul style="list-style-type: none"> - degree grade; - relevance of the degree/Phd/specialisation thesis to the project topics; - additional post-graduate qualifications, such as specialization diplomas, PhDs, university masters; - documented training activities issued after the attendance of professional training courses related to the object of this tender, promoted by public or private institutions. <p>Research contracts/grants relevant for the profile</p> <p>Documented work experience in the following fields (<i>only work experiences in addition to the ones presented as admission requirement can be considered as assessable qualifications</i>):</p> <p>Creation of web content (animated infographics, videos, podcasts, ...) aimed at disseminating project activities or project results.</p> <p>Data analysis and monitoring of the activity and trends resulting from specific actions.</p> <p>Management of social channels' projects</p> <p>Publications and products relevant to the selected profile:</p> <ul style="list-style-type: none"> - scientific publications: research articles published in scientific journals, communications published in

	<p>conference proceedings, books or contributions to books, patents;</p> <ul style="list-style-type: none"> - participation as a speaker in conferences, courses and seminars. - scholarships for study and research
<p>In the section "optional attachments that the candidate considers useful for the purposes of the assessment", it is possible to also include a description and/or self-declaration of computer, technical, linguistic and organizational skills relevant to the selected position.</p>	<p>Skills in using the main tools of the Office Suite, internet and e-mail.</p> <p>Excellent knowledge of tools for creating and managing multimedia products/channels.</p> <p>Excellent knowledge of the English language (the adequate level of knowledge will be ascertained during the oral exam).</p>
<p>Assessment of the exams</p>	<p>A maximum score of 30 points can be allocated for the written exam and a maximum score of 30 points can be allocated for the oral exam.</p>
<p>Examination subjects (a written exam and an oral exam)</p>	<p>The written exam and the oral exam may have the nature of a practical test and will focus on ascertaining the professional and organizational skills required for the selected position. Some of the specific tasks to be carried out by the technologist are to be considered as follows (the list is exemplary and not exhaustive):</p> <ul style="list-style-type: none"> • creation of contents for Social Media (from simple posts to GIFs, videos and infographics); • Analytics monitoring, to verify which contents and which campaigns work, in order to correct the strategy and to reach the right targets; • creation of Social strategies, from planning a campaign to its creation, management and promotion; • • ROI measurement: set measurable and monitorable goals, contributing to project technical reporting. • planning of Posts and an editorial calendar • identification of relevant content from third parties (stakeholders and target companies); • increase stakeholder involvement, by answering questions and comments and by launching surveys and contests. <p>In particular, during the exams the following will be ascertained:</p> <ul style="list-style-type: none"> - knowledge of the English language

	<ul style="list-style-type: none"> - use of multimedia tools and/or products that can be used for the envisaged activities - expertise in content creation, copywriting and creative writing techniques - skills in graphics and in creating photos and videos - analytical and data interpretation skills - knowledge of the main tools for managing and analyzing social media - skills in using photo editing and editing software for digital images and in composing infographics for informational and illustrative purposes - ability to design and implement podcasts and, similarly, knowledge and use of the main software and programs for recording a podcast.
Work plan	<p>Il programma di lavoro prevede lo svolgimento delle attività di gestione e sviluppo tecnico così come indicate nel progetto.</p> <p>Si richiede inoltre la realizzazione di report di tutte le attività svolte nell'ambito del progetto e di predisporre adeguate strategie di comunicazione per lo spoke aerospazio e di coordinamento per l'intero ecosistema.</p> <p>The work plan provides for management and technical development activities as indicated in the project.</p> <p>The technologist will also create reports of all the activities carried out within the project and prepare adequate communication strategies for the aerospace spoke and coordination strategies for the entire ecosystem.</p>
Coherence with the eINS ecosystem's activities	<p>One of the goals of the ecosystem aims to support innovation processes by promotion, and dissemination, as well as by facilitating technology transfer to the production system, involving local communities in the challenges related to innovation and sustainability.</p> <p>For these reasons, it is essential to have a technologist with strong skills in communication and dissemination of research results that act as a connector for the entire ecosystem in an integrated and strategic way.</p>

The Administration guarantees equality and equal opportunities between men and women for access to work and treatment at work.

Article 2 Admission requirements

For admission to the public selection, the following requirements must be met:

- a) educational qualification and professional qualification required, as specified in Art 1 of this call.

For qualifications obtained abroad, the candidate can participate in the selection by attaching to the application a copy of the declaration of equivalence of the qualification with the qualification required by the notice pursuant to current legislation on the matter, or of the declaration of equivalence pursuant to art. 38, paragraph 3, of Legislative Decree no. 165/2001. In the absence of the aforementioned declarations, he/she can participate conditionally in the selection by starting the equivalence procedure by the expiry date of the call, attaching a copy of the request to the application, under penalty of exclusion.

The determination of equivalence must be presented at the time of hiring, otherwise the contract will not be stipulated.

The foreign qualification equivalence request form can be found at:

<http://www.funzionepubblica.gov.it/strumenti-e-controlli/modulistica>.

Information on equivalences is available on the following web page:

<http://www.cimea.it/it/servizi/procedure-di-riconoscimento-dei-titoli/riconoscimento-nonaccademico.aspx>

- b) Italian citizenship or the citizenship of another member state of the European Union. Family members of citizens of the Member States of the European Union who are not citizens of a Member State are also eligible for selection, provided they hold the right of residence or the right of permanent residence, as well as citizens of third countries who hold the EC residence permit for long-term residents or holders of refugee status or subsidiary protection status;
- c) Enjoyment of political rights;
- d) Not having been convicted, even with a non-res judicata judgement, for the crimes envisaged in chapter I of title II of the second book of the penal code and not having penal proceedings in progress for the same crimes.
- e) Be in compliance with the regulations concerning military service obligations for those born up to 1985;
- f) Physical fitness for employment;
- g) Not to have been excluded from the active political electorate, nor to have been dismissed, exempted or fired from employment in a public administration due to persistent insufficient performance, nor to have been declared forfeited from a state job, pursuant to art. 127, first paragraph, letter d) of Presidential Decree 10.1.1957, n. 3 and nor have been fired for having obtained the job through the production of false documents and in any case with fraudulent means.
- h) Not to have kinship or affinity, up to and including the 4th degree, with the Rector, the Director General or with a member of the University Board of Directors, in application of the provisions of art. 18, c.1, lett. bec, of Law 240/2010 and subsequent amendments.

Foreign citizens must also meet the following requirements:

- 1) enjoy civil and political rights also in the belonging or origin countries;
- 2) be in possession of all the other requisites foreseen for citizens of the Italian Republic, with the exception of the ownership of Italian citizenship;
- 3) have adequate knowledge of the Italian language.

The prescribed requisites must be possessed on the expiry date of the deadline for the submission of applications to participate.

The Administration may order at any time, by provision of the General Manager, the exclusion from the competition for lack of the prescribed requisites, for irreparable irregularities in the documentation, for failure to comply with the methods for sending the application for participation or for sending it after the deadline.

Article 3

Applications and deadlines for submission

The application for admission to the competition must be submitted, under penalty of exclusion, through the PICA computer application - Integrated Platform for University Competitions - available at the address:

<https://pica.cineca.it/uniss/tec-pnrr-ecs-eins-05aer/domande>

no later than the peremptory deadline of 1PM (Italian time) on 3 April 2023.

Any other means of presenting the application for participation is excluded.

The PICA platform is accessed via SPID or PICA account.

By selecting the University of Sassari among the institutions, the candidate will be able to register and log in using credentials issued directly by the platform or authenticate with his LOGINMIUR, REPRISE or REFEREES account, if in possession. The computer application will necessarily require the possession of an e-mail address in order to register with the system. If LOGINMIUR credentials are used, before logging in, it is recommended to verify that they are active.

The candidate must enter all the data required for the production of the application and attach the documents in electronic PDF format. The application form must be completed in all its parts, as indicated in the online procedure.

Once the procedure for completing and sending the application has been successfully completed, the computer system automatically sends a receipt certifying the date and time of submission of the application to the candidate's e-mail address.

It is up to the candidate who does not receive this notification e-mail to contact support via the link at the bottom of the page <https://pica.cineca.it/uniss>. At the same link it is possible to request assistance for technical problems relating to the submission of the application. Each application will be assigned an identification number which, together with the competition code indicated in the IT application, must be specified for any subsequent communication. The identification number must also be kept for the purposes of communications from the University which require, for the respect of privacy, to omit the name of the recipient of the communication itself.

Within the deadline for submitting the application, the system allows saving in draft mode. The application must be finalized and sent no later than the peremptory deadline, under penalty of exclusion from the procedure.

Upon expiry of the deadline set for the submission of applications, the computer system prevents access to the application and its sending. Applications without the candidate's signature will be declared inadmissible, except for applications submitted with access via SPID. In case of access via SPID, in fact, no signature will be required when submitting the application. In all other cases, the presentation of the application must be completed and concluded according to one of the following methods:

- via ConFirma server: to digitally sign the document it is necessary to have hardware equipment (for example a smart card or USB device with a digital signing certificate issued by an accredited Certification Authority) compatible with the ConFirma service. After signing it will be possible to download the signed PDF.
- by digital signature: to digitally sign the document it is necessary to have hardware equipment (for example a smart card or USB device with a digital signing certificate issued by an accredited Certification Authority) and digital signature software with which to generate, starting from the PDF file of the document downloaded from this site, the signed file in pdf.p7m format to be reloaded on the site itself.
- by manual subscription: to sign the document manually, you need to download the PDF of the document to your computer, print it, sign it manually, scan it in a single PDF file and upload it to the site.

In this case, authentication of the signature is not required, pursuant to art. 39 Presidential Decree 445/2000.

Applications without signature by the candidate will therefore be declared inadmissible.

Once the application has been sent, it will no longer be possible to carry out any intervention and/or modification on it.

A copy of a valid identity document must be attached to the application.

Participation in the selection procedure involves the payment of a NON-REFUNDABLE contribution of € 10.00 (TEN/00) to cover the procedural costs which must be made through the Pica platform integrated with PAGOPA (Legislative Decree 217/2017).

No other form of payment will be accepted. Candidates who complete their participation using different payment systems will be automatically excluded from the selection.

When completing the online application mentioned above, candidates must declare under their own responsibility:

- name and surname;
- place and date of birth;
- tax code (only for Italian citizens);
- residence;
- domicile;
- personal certified email address (PEC) (only for Italian citizens);
- email address;
- phone number;
- the citizenship possessed if:
 - _Italian;
 - _of one of the Member States of the European Union or to be a family member of a citizen of one of the Member States of the European Union who holds the right of residence or the right of permanent residence;
 - _of a non-EU third country as well as the possession of one of the residence permits envisaged by current legislation on immigration which allows the stipulation of a regular employment contract (EC residence permit for long-term residents or holder of refugee status or of the subsidiary protection status);
- if an Italian citizen, to enjoy civil and political rights: the Municipality in whose electoral lists he is registered, or the reasons for non-registration or cancellation from the same lists;
- foreign citizens must also declare that they enjoy civil and political rights in their country of origin or origin, or the reasons for not enjoying them, and that they have adequate knowledge of the Italian language;
- not to have been convicted, even with a non-res judicata judgement, of the crimes envisaged in chapter I of title II of the second book of the penal code and not have criminal proceedings in progress for the same crimes
- the current position regarding military obligations for those born up to 1985;
- to be physically fit for the job;
- that he has not been dismissed, dispensed or fired from employment in a Public Administration for persistent insufficient performance and that he has not been declared forfeited from another state employment pursuant to art. 127, letter d) of the TU January 10, 1957 n. 3;
- that they have not been fired for having obtained the job through the production of false documents and in any case with fraudulent means;

- not to have ties of kinship and affinity, up to and including the 4th degree, with the Rector, the Director General or with a member of the University Board of Directors (art. 18, c.1, letter b and c, Law 240/2010);
- to have adequate knowledge of the Italian language (for foreign citizens);
- to be in possession of the educational qualification and professional qualification required, for the selected profile, with an indication of the year in which it was obtained and the school that issued it;
- possession of other qualifications referred to in the profile included in Art.1 to this call;
- possible possession of the preferential titles with equal merit held on the expiry date of the deadline for the presentation of applications to participate in the selection. In case of omission of this declaration, the candidates forfeit the foreseen benefits;

The following must be attached to the application form:

- copy of a valid identity document (front and back);
- copy of the tax code card (only for Italian citizens);

In the event that reference is made to qualifications written in a foreign language (different from English, French, German and Spanish) a certified Italian translation of the foreign text must be attached, drawn up by the competent Italian diplomatic or consular representation or by an official translator.

Disabled and/or disabled candidates recognized pursuant to Law 104/1992, and subsequent amendments and additions, and Law 68/1999, as well as subjects with specific learning disabilities (SLD) pursuant to the Decree-law 9 June 2021, no. 80 converted with amendments by Law 6 August 2021, n. 113, with a specific indication given in the application to participate in the selection, they will have to ask for the benefits referred to in the aforementioned laws, specifying the assistance necessary for carrying out the exam in relation to their condition, as well as the possible need for additional time. In such cases, they will have to produce appropriate medical-health certification which specifies the essential elements relating to their condition, in order to allow the Administration to prepare in time the means and tools to guarantee the requested benefits. Failure to indicate the necessary aids in the application automatically exonerates the Administration from any duty in this regard.

The Administration reserves the right to carry out appropriate checks on the truthfulness of the declarations, self-certifications and substitutive declarations. In case of forgery, the provisions set out in articles are applicable. 483, 485 and 486 of the Penal Code.

After completing the application, the candidate first clicks on the "Check" button to check that all mandatory fields have been filled in correctly; then on the "Payment" button.

Only after starting the fee payment transaction, clicking on the "Sign and submit" button will become sensitive and it will be possible to complete the submission of the application.

The Administration assumes no responsibility for the dispersion of communications due to incorrect indication of address by the competitor or failure or late communication of the change of address indicated in the application - curriculum vitae, nor for any postal, electronic, or otherwise attributable to acts of third parties, unforeseeable circumstances or force majeure.

The Administration reserves the right, as provided by Presidential Decree n. 445/2000, to carry out appropriate checks on the truthfulness of the content of self-declarations.

Article 4

Judging commission

The Commission of selection is appointed by provision of the Director General pursuant to art. 6 of the University Regulations for the recruitment and discipline of technologists on fixed-term contracts, pursuant to art. 24-bis of the law of 30 December 2010, n. 240.

The Commission may be integrated with aggregate members. The decree of appointment will be published in its entirety in the dedicated page on the University website www.uniss.it/bandi.

The meetings of the Commission can also take place electronically.

Article 5

Assessable qualifications

The qualifications for which the candidate requests evaluation must be pertinent to the activities as reported in the profile, referred to in Art. 1 of this call.

The aforesaid qualifications must be possessed on the expiry date of the announcement and must be self-certified or produced within the deadline set for the submission of the application for admission to the competition, through the procedure referred to in the previous art. 3.

The Commission will not proceed with the evaluation of the qualifications if all the elements and data necessary for their evaluation are not indicated.

The publications, if required, must be attached to the application and must conform to the original.

Evaluation of qualifications, with a maximum attributable score of 30 points, is carried out after the written test and before the papers are corrected.

The evaluation results will be published website in the call dedicated page on the University, with the sole mention of the identification number, together with the competition code indicated in the IT application, issued at the time of submitting the application to participate.

Article 6

Exams

The exams consist of a single written exam and an oral exam.

The tests will have as their object the topics and activities indicated in the required profile, for the selected position, as per art.1.

For the written test, candidates may not bring with them books, periodicals, newspapers and publications of any kind, nor may they bring bags or the like, capable of containing the above material, which must in any case be delivered, before the start of the tests, to the supervisory staff, who will return them at the end of the exam, without however assuming any responsibility for their content. Furthermore, the use of headphones or electronic equipment (computers, mobile phones, smartphones, smartwatches, or tablets) will not be permitted, under penalty of immediate exclusion from the competition. During the test, the candidates will not be able to communicate with each other or with the outside world in any way, under penalty of immediate exclusion from the competition. The results of the written test will be made public by publication on the University website in the dedicated page with the sole mention of the identification number, together with the competition code indicated in the IT application, issued at the time of submitting the application to participate.

The oral exam will focus on the same subjects and topics as the written exam. Furthermore, during the interview, the knowledge of the English language will be ascertained as well as the ability to use IT tools and applications, if not already carried out during the written test with a theoretical-practical content. The oral exam will take place in a classroom open to the public with a capacity suitable to ensure maximum participation or, with prior authorization, electronically. The exam schedule, as well as any changes to the exam schedule, will be published by means of a published notice in the call dedicated page on the University website at the address <https://www.uniss.it/ateneo/bandi>, where and as required by law and by the University Regulations for the recruitment and discipline of fixed-term Technologists, pursuant to art. 24 bis of the law n. 240/2010.

The publication of the aforementioned calendar has the value of notification in all respects and candidates are required to present themselves for the tests, without further notice.

The list of candidates admitted to the oral exam will be published in the call dedicated page on the University website at the address <https://www.uniss.it/ateneo/bandi>. This communication will have the value of notification for all purposes.

Candidates who have obtained a mark equal to or higher than 21/30 in the written exam will be admitted to the oral exam. The oral exam will be considered passed if the candidate obtains a score equal to or higher than 21/30.

To be admitted to take the exams, candidates must have one of the following identification documents:

- a) identity card;
- b) driving licence;
- c) boat license;
- d) firearms license;
- e) passport;
- f) identification card issued by a State Administration, provided that they include a picture and a stamp or other equivalent signature.

For foreign candidates, the exams will also be aimed at ascertaining the knowledge of the Italian language.

The absence of the candidate will be considered as renunciation of the selection, whatever the cause.

The meetings of the Commission during the course of the oral exams are public.

The final mark will be determined by adding the marks obtained in the written exam and in the oral exam to the score reported in the assessment of qualifications.

Once the examinations have been completed, the Examining Commission will formulate the merit ranking according to the decreasing order of the final overall score achieved by each candidate, consisting of the sum of the marks obtained in the exams (written and oral) and in the assessment of qualifications.

Article 7

Preference titles with equal merit

In case of equal merit, the preferential qualifications referred to in art. 6, paragraph 4 of the Presidential Decree 09/05/1994 n. 487 and subsequent amendments, will be assessed concerning the following categories:

- 1) medal recipients of military valor;
- 2) the mutilated and war invalids ex combatants;
- 3) the mutilated and disabled due to war;
- 4) the mutilated and disabled for service in the public and private sector;
- 5) war orphans;
- 6) orphans of war dead;
- 7) orphans of those killed for service in the public and private sector;
- 8) those wounded in combat;
- 9) those awarded the military cross or other special certificate of war merit, as well as the heads of large families;
- 10) the children of the mutilated and war invalids ex combatants;
- 11) the children of the mutilated and disabled due to war;
- 12) the children of the mutilated and disabled for service in the public and private sector;
- 13) unmarried widowed parents, unmarried spouses and widowed or unmarried sisters and brothers of war dead;

- 14) unmarried widowed parents, unmarried spouses and widowed or unmarried sisters and brothers of those killed as a result of war;
- 15) unmarried widowed parents, unmarried spouses and widowed or unmarried sisters and brothers of those killed in service in the public or private sector;
- 16) those who have served in the military as combatants;
- 17) those who have rendered commendable service in any capacity, for not less than one year in the administration which called the competition;
- 18) married and unmarried with regard to the number of dependent children;
- 19) disabled and mutilated civilians;
- 20) volunteer soldiers of the Armed Forces discharged without demerit at the end of their service or re-election.

In case of equal merit and titles, the preference is determined:

- a) the number of dependent children, irrespective of whether the candidate is married or not;
- b) from having given commendable service in the public administrations;
- c) the minor age of the candidate.

Candidates must declare in the application whether they hold the above-mentioned preferential qualifications.

Candidates in possession of preferential qualifications must present a specific self-certification as proof of what has been declared in the application form.

Article 8

Approval of the ranking

The Director General, having ascertained the regularity of the procedure, approves with his own decree the competition documents and the merit ranking, in compliance with the preferential qualifications pursuant to art. 7 of the announcement, in case of equal merit.

The General Manager declares the winner of the selection, subject to the suspensive condition of ascertaining the requirements for admission to employment.

In application of the reserve pursuant to articles 1014 and 678 of Legislative Decree 15.03.2010 n.66, the suitable candidate with title will be nominated as the winner. In the event that they are not among the suitable reserve candidates, the order of the ranking will be taken into account.

Approval of documents is published by notice in the Official Journal of the Italian Republic – IV Special Series – Competitions and Exams, as well as on the institutional website of the University at the following link: <https://www.uniss.it/ateneo/bandi>.

The deadline for any appeals starts from the date of publication.

The merit ranking is immediately effective.

The merit ranking may be used according to the methods established by law, subject to the needs of the University and taking into account the financial and hiring availability.

Article 9

Employment relationship establishment

Following the approval of the merit ranking, the successful candidate will be invited to enter into an individual fixed-term employment contract, with a duration of 18 months, which can be extended until the conclusion of the project currently set for 28 February 2026, with a placement as a Technologist and economic treatment corresponding to Cat. D3, as provided for by articles 8, 9, 10 and 11 of the University Regulations for the recruitment and discipline of fixed-term technologists, pursuant to art. 24 bis of law 240/2010, and will be hired on a provisional basis subject to verification of the prescribed requirements.

The employment relationship is governed by the individual contract and by the current provisions on subordinate work, also as regards the tax, welfare and social security treatment envisaged for income from employment. As far as the rights and duties of the employee are concerned, reference is made to the principles established by the National Collective Labor Agreement for the University sector and to the legislation in force on the matter in the public sector.

The contract does not give rise to rights regarding access to the roles of academic or administrative technical staff.

At the time of recruitment, the same must not have other public or private employment relationships and must not be in any of the situations of incompatibility provided for by art. 53 of Legislative Decree no. 165/2001 or must opt for an employment relationship at this University.

It will not be possible to proceed with the hiring of the winner who does not have the provision of equivalence of the qualification obtained abroad.

The trial period will be proportionate to the duration of the contract. Once this period has elapsed without the employment relationship being terminated by one of the parties, the employee is considered confirmed in service.

Citizens not belonging to the European Union must be in possession of one of the residence permits envisaged by current legislation on immigration in order to stipulate the employment contract.

Article 10

Processing of personal data

The University of Sassari is the data controller of the personal data of candidates for selection, pursuant to EU Regulation 2016/679; the detailed information on the purposes of the processing, recipients of the data and exercise of the rights of the interested party is available on the institutional website of the University at the following link: <https://www.uniss.it/privacy/informative-sul-trattamento-dei-dati-personali>.

Article 11

Publicity and Final Provisions

The person in charge of the procedure for this selection is identified in the Manager responsible for the **Integrated Planning, Strategic Control and Organization Area**, Dr. Elisabetta Neroni – email: direzionegenerale@uniss.it. The notice of publication of this announcement is visible in the Official Journal of the Italian Republic - 4th Special Series - Competitions and Exams. The same is also visible on the University website at the link <https://www.uniss.it/ateneo/bandi> and MIUR at the link <https://bandi.miur.it/tecnoph/public/cercaJobs> and the European Union <http://ec.europa.eu/euraxess>

Any changes and/or additions to this announcement and to all the documents of the competition procedure will be communicated exclusively by publication on the University website at the address <https://www.uniss.it/ateneo/bandi>. It will be the responsibility of the interested parties to verify the presence of the aforementioned modifications and/or additions on the indicated link. For anything not covered by this notice, the legislative and regulatory provisions mentioned in the introduction as well as the applicable laws in force apply.

THE DIRECTOR GENERAL
Signed Dr. Elisabetta Neroni

Signed FS