

We are happy to announce our [**Staff Week 2022: Spanish for Administrative Purposes**](#). The event will be held from June 6th to June 10th in Madrid, Spain, at the Universidad Autónoma de Madrid.

If you have administrative staff with an intermediate level of Spanish (B1 according to the CEFR) who could be interested in spending one week in Madrid, with 15 hours of Spanish class as well as cultural activities, and an opportunity to network with colleagues from other universities, please share this information with them.

Description

- *During this Staff Week, participants will immerse in the Spanish language and culture, with 15 hours of Spanish classes focusing on the usage of Spanish in administrative environments. Additionally, there will be a networking event to meet fellow administrators.*

Target audience

- Administrative and Academic staff working in a member university who have an **intermediate level of Spanish (B1 according to the CEFR)**
- Please note, space is limited

Registration

If you are interested, please fill out [this application form](#) **before April 4th** and send proof of your language level to tina.fernandez@uam.es. Once you have been admitted, you will be asked to register and pay the course fee (200.-€)

Best wishes,
Gregor Reiss

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