



Area Didattica e Servizi agli Studenti
Ufficio Alta Formazione

Rep. n. 3324/2024

Prot. n. 118444 del 28/10/2024

THE RECTOR

HAVING CONSIDERED the Statute of the University of Sassari, published on the Italian Official Journal no. 298 dated 23 December 2011;

HAVING CONSIDERED art. 4 of Law no. 210 dated 3 July 1998, providing that Universities are entitled to implement internal regulations for the management of PhD Programme;

HAVING CONSIDERED the Regulations on PhD Programmes of this University approved by Rector's Decree no. 896 dated 25/03/2024;

HAVING CONSIDERED Ministerial Decree no. 224 dated 30 April 1999, published on the Italian Official Journal no. 162 dated 13 July 1999;

HAVING CONSIDERED Italian Law no. 240 dated 30 December 2012, and in particular art. 19;

HAVING CONSIDERED Ministerial Decree no. 226 dated 14 December 2021;

HAVING CONSIDERED the resolutions on University fees published on 13 and 19 June 2007 by the Academic Senate and the Board of Trustees of this University, respectively;

HAVING CONSIDERED *the Post-graduate Tuition Fees and Charges and State exams* referred to in R.D. 2351 of 1st August 2024.

HAVING CONSIDERED Ministerial Decree dated 23 February 2022, n. 247 on the *Annual gross increase for PhD scholarships*;

HAVING CONSIDERED MIUR Memo no. 8614 dated 02/05/2024, dictating the operational guidelines for the accreditation procedures of PhD Programmes for the 2024/2025 academic year;

RECALLED the positive assessments by ANVUR and MUR concerning the requests for accreditation of PhD Courses for the 40th cycle of PhD courses with administrative headquarters at the University of Sassari;

HAVING CONSIDERED the notice of competition for admission to the XL cycle of the PhD Courses, issued by Rector's Decree no. 1835 of 13 June 2024 and the related decrees of approval of the competition acts

TAKING NOTE of the availability of additional positions on some courses, which makes it necessary to proceed with a new competition procedure;

HAVING REGARD TO Rectoral Decree no. 3273 of 25th October 2024 for the activation of competition procedures for access to PhD Courses - XL cycle;

DOES HEREBY DECREE AS FOLLOWS:

ART. 1 – Announcement

A public selection is announced at the University of Sassari for the award of PhD positions - XL cycle in the A.Y. 2024/2025.

Calls based on qualifications and examinations are open for the admission to the PhD Programmes listed in Annex 1 and reporting the number of positions available, the number and type of scholarships, the qualifications which will be subject to evaluation by the Selection committee, the research topics required for the sole purpose of the selection procedure.

Should further scholarships become available within the deadline of this Call, the same may be supplemented with the relevant positions. The scholarships covered by this competition will only be definitively awarded following confirmation of funding by the respective funders.

ART. 2 – Admission requirements

Applicants may apply for admission to PhD Courses, as per the previous article, specifying the exact name of the curriculum, only for those Courses that provide for them, who hold a specialised or magistral degree awarded in accordance with the DD.MM. 3 November 1999 no. 509 and 22 October 2004 no. 270, or a degree obtained under the previous university system (prior to D.M. no. 509 of 3 November 1999) or other equivalent qualification obtained abroad.

Foreign citizens in possession of a qualification that has not already been declared equivalent to a university degree must - solely for the purpose of admission to the PhD Course to which they intend to apply - accompany the application form, according to the procedure described in art. 5 below, with the documents necessary to allow the Selection Committee to declare equivalence. Said documents must be translated into Italian or presented in English, French or Spanish and legalised by the competent Italian diplomatic or consular representations abroad in accordance with the regulations in force for the admission of foreign students to degree courses at Italian universities.

Foreign applicants who do not have any document translated as above, may submit a self-certification stating their compliance with the relevant requirements. Applicants shall then be admitted *sub condizione* and, should they be selected, they will be required to submit the above documentation **by 31/12/2024**, under penalty of exclusion.

For the Italian applicants having a foreign academic qualification yet to be validated as equivalent to an Italian *laurea* degree, the same provisions apply.

Simultaneous enrolment of students in two courses of study is permitted in accordance with Law No. 33 of 12 April 2022 and its implementing decrees.

Attendance to joint medical specialization Programme and the PhD Programme is governed by art. 7 and 9.1 of Ministerial Decree no. 226 dated 14 December 2022.

Candidates applying for reserved places may be admitted to PhD Courses if they are successful in the competitive examinations referred to in articles 6 and 7 of this notice.

Those interested must draw up their applications according to the procedure described in the following articles 4 and 5 of this call.

Applicants are required to have obtained the necessary qualification for eligibility purposes by the deadline set for the submission procedure.

Applicants may be admitted *sub condicione*, including for the assignment of dedicated scholarships as specified in the following art. 3, if such missing qualification is acquired before the **31 DEcember 2024**. **This is because the starting date of the XL cycle of PhD courses at the University of Sassari is 1 January 2025.**

If selected, a *sub condicione* applicant, applying for any type of position, will be required to submit to *Ufficio Alta Formazione* a self-certification regarding the of the acquiring of access qualification degree no later than **31/12/2024**.

The applicants not submitting the relevant documentation by the set deadlines or submitting incomplete, and/or incorrect applications will be excluded and not awarded of any position and scholarship.

ART. 3 - Positions reserved to applicants funded by foreign States

Each PhD Programme has the right to reserve positions to applicants being funded by foreign States. Applicants who wish to apply for such positions are required to explicitly select this option in the application form and must also be successful in accordance with the provisions of articles 6 and 7 below.

Selected applicants who are assigned scholarships available to foreign applicants only, must submit the documents certifying their status no later than 31/12/2024 to the *Ufficio Alta Formazione*.

ART. 4 – Application procedure

The application to take part in the competition must be drawn up in accordance with the procedures and deadlines indicated in Article 5 below.

In the application, the candidate must indicate under his/her own responsibility, under penalty of exclusion from the competition:

- A. last name and first name, date and place of birth and permanent address;
- B. citizenship;
- C. degree awarded, date of issue of the degree and awarding University, or the equivalent certification issued by a foreign University;
- D. the selection of the *sub-conditions* option in the call, with an indication of the University to be issuing the qualification and the name of the qualification. To certify this condition, the applicant will be required NOT to fill the form fields regarding the date of qualification and the relevant result;
- E. the contact address for the purposes of the call. EU citizens and foreigners must indicate an Italian physical address or the details of the the Embassy of their country in Italy, selected as reference address. Any change in the aforementioned address must be promptly notified to the Higher Education Office, by e-mail by writing to helpesse3@uniss.it or rnzallu@uniss.it.

The application **must** also include a copy of the applicant's ID (front and back) featuring a visible picture allowing the identification of the applicant.

Under penalty of exclusion from the competition, a research project on the topics indicated for the positions for which applicants are competing, as set out in Annex 1, must be submitted together with the application form. For this purpose, the candidate may use the form in ANNEX 2 of this call for applications published on the website www.uniss.it. For PhD Courses that have opted for the "qualifications + interview" assessment method, the research project will not be marked. Even in this case, however, submission of the research project together with the application form is mandatory on pain of exclusion from the competition. Under no circumstances will it be permitted to submit the research project by any means other than those described in Article 5 below.

The following qualifications, presented by the applicants jointly to the application form, in any case within the time limits and modes provided for under art. 5, will be assessed:

1. scientific publications in copy up to a maximum of 5 (no more than 5, strict limit);
2. numbered list of scientific publications referred to in point 1 (only the first 5 on the list will be considered; no points will be awarded for publications if the list is not submitted);
3. a self-certification, pursuant to arts. 46 and 47 of DPR 445/2000, concerning other university degrees such as Master's degrees, Postgraduate Programmes, Research scholarships, and postgraduate qualifications equivalent to those listed.

Applicants may also attach their CV's to the application form. This will not, in any case, be awarded any point by the Selection committee and failure to do so will not hinder the applicants' participation in this competition. The presentation of a Bachelor's degree, if any, is not required and will not be evaluated in any case.

Both the ID (front and back) and the research project, and any additional qualification and Curriculum Vitae must be attached, preferably in PDF format, in accordance with the procedures reported in the "Guidelines for applicants to public calls" published on the same page of the University of Sassari website where this call is published. Should the uploaded files not be readable, even after the use of a digital format other than PDF, the University will not be liable for such problems. Similarly, documents contained in files that are unreadable due to an excessively long name or excessive file size will not be evaluated.

Pursuant to art. 15 of Law No. 183 of 12/11/2011, as of 01/01/2012 it is not possible to request or accept certificates issued by public administrations attesting the status, personal skill of, or facts regarding natural persons. Therefore, any statement referred to in letters A, B, C, and D of this article, shall be submitted in the application for the admission test as self-certification, pursuant to artt. 46 e 47 of PRD 445/2000.

This Administration reserves the right to accept sub conditione applicants to the selection procedure and the right, at any time, to exclude applicants who are not in possession of the qualifications and requirements set forth in this notice.

No communication will be sent to applicants and all the information will only be published on the www.uniss.it website.

Any amendment/addition to this call shall be published on the official website www.uniss.it by the deadline set by this call.

The application for admission may be submitted for each PhD Course indicated in Annex 1. If the candidate intends to apply for more than one PhD Course, he/she shall submit separate applications for admission and pay the relative fee for each one.

It is permitted to submit several applications for different positions within the same PhD course.

Candidates may only apply for admission to the PhD Course in Legal Sciences if they hold a degree in Law or Political Science awarded in accordance with the regulations in force prior to the issue of Ministerial Decree no. 509 of 3 November 1999 or candidates holding a Postgraduate or Master's Degree awarded in accordance with DD.MM. 3 November 1999 no. 509 and 22 October 2004 no. 270 in one of the following Degree Classes:

- 22/S;
- 70/S;
- 71/S;
- LMG/01;
- LM-56
- LM-62;
- LM-63;
- LM-77
- LM/SC-GIUR.

Applicants for admission to the PhD Course in Legal Sciences may also apply if they hold another corresponding or equivalent qualification obtained abroad.

Applicants to the PhD Course in Legal Sciences in possession of an admission qualification other than those listed above will be excluded from the competition.

The submission of the application for admission, according to the procedures described in art. 5 below, implies the acceptance by the candidates of the regulations contained in the present call.

ART. 5 – How to apply

Applications must be submitted, on penalty of exclusion, by **1 pm of 27 November 2024 (CET)** only by connecting to <https://uniss.esse3.cineca.it> and logging in the personal area (or registering if the UNISS web service is used for the first time).

Applications must be submitted to the modes provided by the "How to submit an application" document published on the same page of the UNISS website where the call is published.

If required, the application may be modified directly by the applicant, within the terms of this notice, only via the website <https://uniss.esse3.cineca.it>, by logging in, selecting the call and clicking on "edit (modifica)".

In this regard, please refer to the separate Tutorial available at <https://www.uniss.it/ateneo/documenti-di-ateneo/tutorial-immatricolazione>.

The applications filed, for any reason, after the terms and/or in ways other than those set forth in this call, will not be accepted.

Applicants must submit their application by selecting, within the PhD Course, the administrative category corresponding to the scholarship for which they intend to participate, in accordance with the provisions of Annex 1 to the notice. The choice of administrative category will be binding as the rankings will be divided by administrative category. In the same PhD Programme it is possible to apply for only one administrative category.

The application may be modified by the candidate, also with regard to the choice of PhD course or administrative category, within the deadline established in the present call. Any application received by the Office after this deadline will not be taken into consideration.

It is compulsory to attach through the online procedure the front/back copy of ID/Passport (in a single PDF file format).

Sub condicione candidates must certify their status using Annex 3 to the call.

All candidates with disabilities or with specific learning disorders (DSA) are guaranteed the possibility of using compensatory tools for reading, writing and calculation difficulties, as well as the possibility of using an extension of the time set for the same tests, in accordance with the provisions of [Article 5, paragraphs 2\(b\) and 4, of Law no. 170 of 8 October 2010](#). Applicants with special needs or learning disabilities, pursuant to Law n. 104 of February 5, 1992 a.a.s. and Law 170 of October 8, 2010, based on their specific needs, may request assistance as well as extra time for the completion of their exams if they require so, in addition to other measures safeguarding equal opportunities during the test phase.

With specific regard to the granting of additional time for the written tests, candidates with a certificate of disability or certification pursuant to Law no. 104 of 1992, issued by the competent medical commission for the area, proving the type of disability and/or the degree of recognised handicap, will be entitled to an additional time not exceeding 50% over and above the time set aside for the performance of the test. Candidates diagnosed with specific learning disorders (DSA) pursuant to Italian law no. 170/2010, with appropriate certification issued by NHS facilities or by organisations and specialists accredited by the same, will be entitled to additional time not exceeding 30%.

These conditions must be proven by appropriate medical certification issued by the competent health authorities, the validity of which the University reserves the right to verify in accordance with current legislation. Those who have selected the item “Richiedo assistenza e/o servizi di tutorato specializzato” (I request assistance and/or specialised tutoring services) in the on-line enrolment procedure must make an explicit request for the necessary aid by sending an e-mail to rzallu@uniss.it. Failure to indicate your disability status when registering online, or to send an email requesting assistance, does not ensure that the necessary aids will be provided in time for the tests.

To complete the application procedure, the applicant is required to pay a EUR 10.00 fee by **27 November 2024 (CET)**, via electronic payments systems approved by PagoPA (<https://www.agid.gov.it/it/piattaforme/pagopa>).

No other form of payment is accepted; therefore, applicants who use electronic payment systems other than those provided by PagoPA will be automatically excluded from the selection procedure.

Under no circumstances will the competition entry fee be refunded.

Support for online services

Help for online services for students is available via e-mail to helpesse3@uniss.it

ART. 6 – Exam

The exam for admission to the PhD Programme takes place in one of the following ways, as chosen by each PhD Programme:

- qualifications + research project + interview;

- qualifications + interview.

The purpose of the exam is to test the applicant's knowledge, his or her aptitude for scientific research and his or her knowledge of the foreign language selected by the applicant or expressly required by the PhD Programme.

The interview may be held in Italian or English or other EU language, upon request of the applicant and upon approval of the Selection Committee, during the examination session.

As for the interview and any written test, the date, time, place and references will be given for each course on www.uniss.it.

Applicants shall access the interview upon submission of a valid ID, passport, driving license, or other personal identification card issued by public authorities, submitted together with the application form. Failure to provide such documents will result in the exclusion from the examination procedure.

Candidates should report to the venue indicated or connect to the telematic contacts indicated by the time that will be published on www.uniss.it, in such a way that the Selection Committee has enough time to complete the necessary identification procedures. Applicants who fail to connect to the scheduled conference call will be excluded.

The selection tests are public.

Candidates are aware of the possible technical inconveniences that the telematic mode may entail. The University is therefore not liable for any inconvenience or difficulty due to technical reasons.

The overall merit ranking resulting from the marks obtained by each candidate in the interview, in the research project (if envisaged by the PhD Course), in the written paper (if envisaged by the PhD Course) and in the assessment of qualifications will be published on www.uniss.it following the approval of the competition acts.

ART. 7 – Selection Committees and their duties

The Selection Committee of each Programme will be composed based on the rules of the University regarding PhD Programmes.

The Selection Committee may award up to 100 points for the evaluation of each applicant, divided as follows:

- For the PhD Programmes which have opted for the "qualifications + research project + interview" option
 - up to a maximum of 30 points for the evaluation of the qualifications;
 - up to a maximum of 20 points for the evaluation of the research project;
 - up to a maximum of 50 points for the interview;
- For the PhD Programmes which have opted for the "qualifications + interview" option:
 - up to a maximum of 30 points for the evaluation of qualifications;

- up to a maximum of 70 points for the interview.

The 30 points for the evaluation of qualifications are defined as follows:

- Final grade (out of /110, up to a maximum of 11 points, **as an alternative to the final grade in /10**):
up to 100 – 0 points;
between 101 and 104 – 2 points;
between 105 and 107 – 4 points;
between 108 and 109 – 6 points;
110/110 – 8 points;
110/110 cum laude – 11 points;
- Final mark (out of /10, **as an alternative to the final mark out of /110**), up to a maximum of 11 points:
up to 8.42 – 0 points;
between 8.43 and 8.85 – 2 points;
between 8.86 and 9.10 – 4 points;
between 9.11 and 9.25 – 6 points;
between 9.26 and 9.35 – 8 points;
between 9.36 and 10 – 11 points;
- Average mark of passed exams (up to a maximum of 11 points, **only for sub condizione applicants who have not finished yet their degree, as an alternative to the degree mark**):
up to 25.25 – 0 points;
between 25.26 and 26.50 – 2 points;
between 26.51 and 27.25 – 4 points;
between 27.26 and 27.75 – 6 points;
between 27.76 and 28.24 – 8 points;
between 28.25 and 30.00 – 11 points.
- Publications (up to a maximum of 10 points): a **maximum of 5** publications (in the case of candidates submitting more than 5 papers, only the first five on the list will be considered) with research topics related to the PhD Programme chosen can be enclosed by the applicant. Only

scientific publications with the ISBN/ISMN/ISSN or papers published in journals indexed on "Web of Science" or "Scopus" databases, or otherwise accepted (attach documentation) for final publication will be evaluated.

- Other qualifications (up to a maximum of 5 points): the applicant may indicate **only one academic qualification** among the post graduate degrees, specialization diplomas, research scholarships, postgraduate qualifications equivalent to those listed. The qualification presented by the applicant must be consistent with the research areas of the PhD Programme he/she intends to apply to. Only the qualifications awarded (or at least completed) from 2020 on, will be considered.
- Foreign language certification - B2 level or higher (4 points).

The score assigned to each of the applicants admitted *sub conditione* will not be revised if the applicant successfully passes the selection procedure.

The research project to be evaluated by the PhD Programmes which have chosen that option, must obtain a result of at least 12/20 to be admitted to the interview. In the event of a mark of less than 12/20, the candidate is not admitted to the interview.

The list of selected applicants will be signed the President of the Selection Committee and published on www.uniss.it along with the date, time, place and online reference to connect for the interview.

"Qualifications + research project + interview" option: the interview is passed if the applicant is awarded at least 30/50, according to the following scale

- Knowledge of a foreign language, to be assessed testing the written and spoken language skills: max 15 points;
- Discussion of the research project, to be assessed as:
 - a) knowledge and ability to apply the scientific method on the research topics: max 15 points;
 - b) knowledge and understanding of the research topics and motivations: max 20 points.
- For PhD Courses requesting this in their specific sheet (Annex 1), any letters of reference will be taken into account, to be sent in the manner and in the maximum number described in the said sheet.

"Qualifications + interview" option: the interview is passed if the applicant is awarded at least 42/70, according to the following scale

- - Knowledge of the foreign language(s) indicated in the PhD Course outline, assessed as written and spoken ability: max 15 points;
- Motivation, to be assessed as the ability to present his or her motivation to undertake a PhD Programme: max 15 points;
- Aptitude for research, to be assessed as the knowledge and ability to apply the scientific method on concrete examples and relevant to the research topic: max 20 points
- Specific knowledge and skills, to be assessed as the knowledge and understanding of the research topic: max 20 points.

Once the competition tests have been completed, the Commission shall draw up the general merit rankings on the basis of the sum of the marks obtained by each candidate in the assessment of the qualifications, the research project (if any), the written test (if any) and the interview. The rankings shall be divided into

administrative categories, and the candidate placed in them on the basis of the choice made during the application procedure, and separated for each curriculum, if any, according to the Course Determinations as set out in this call.

The final list will be published on the www.uniss.it website upon approval of the competition reports.

ART. 8 – Enrollment and Registration

Selected applicants are admitted to the PhD Programme on the basis of the merit list until the full assignment of available positions. They will be required to register, under penalty of exclusion, by the time specified when the merit list is published.

In the event of non-acceptance or late acceptance by the entitled candidates, another candidate shall take over, according to the order of the ranking list. The starting date of the PhD course for this selection is **1 January 2025**.

In the event of a tie between candidates in terms of merit, the younger age will be taken into consideration, pursuant to Article 2 of Law no. 191 of 16 June 1998.

Enrolment applications must be filed by the selected applicants by the deadlines set in the call, under penalty of loss of entitlement to the PhD scholarship, and in such a way as required by the call published on the University institutional website www.uniss.it when the results of the selection procedure are published.

In this regard, please refer to the separate Tutorial available at <https://www.uniss.it/ateneo/documenti-di-ateneo/tutorial-immatricolazione>.

In order to enter Italy, non-EU citizens residing abroad must register on the University portal and apply for an entry visa at the Italian Embassy or Consulate with territorial jurisdiction.

The renunciation of the scholarship entails the renunciation of enrolment in the PhD Course in the case in which the activation of the consequent position without a scholarship, not provided for in the present call for applications, determines a failure to comply with the ratio (verified in the PhD Course of reference) of one position without a scholarship for every three positions with a scholarship, pursuant to art. 9 paragraph 1 of the Ministerial Decree of 14 December 2021, no. 226.

In the event of the activation of positions without a scholarship following the renunciation of the scholarship, as per the previous paragraph, once the 1 to 3 ratio has been verified, these will be activated giving priority to the candidate with the highest score.

ART. 9 – Attendance

All applicants are required to attend and participate in the PhD Programme activities as full-time students, as specified in the Programme requirements approved by the PhD Board.

At the end of each academic year, students will be required to file a detailed report of the research work carried out and their results. The PhD Board will retain the reports, evaluate the regular attendance and productivity of each applicant and recommend the Rector to approve or reject the continuation of the ongoing Programme.

The PhD degree will be awarded at the end of the course following the successful evaluation of a research thesis by a specially appointed Committee.

ART. 10 – Scholarship rejection or withdrawal

Those who have not regularised their enrolment by the aforementioned deadlines shall be deemed to have withdrawn and those who have made false declarations, in addition to the criminal liability they will incur, shall be declared dismissed.

If there are no suitable candidates within one or more curricula, or in the event of renouncement or forfeiture of the rightful candidates, the Course Committee may propose to the Rector the redistribution of the places available among the activated curricula.

ART. 11 – Scholarships

The scholarships, the number of which is reported for each PhD Programme in Annex 1, are assigned by the Selection committees, following a comparative assessment of merit and according to the order defined in each ranking list, the latter being either a single list or specific list for each specialisation, if applicable.

The annual amount of the scholarship, which is determined in accordance with art. 1 of D.M. 23/02/2022, no. 247, amounts to € 16.243,00 gross of employee benefit expenses borne by the recipient.

The scholarships reserved to applicants having graduated in a foreign university, which are not assigned to any applicant, may be reassigned pursuant to the Regulations governing the University PhD Programmes.

Scholarships have a duration of one year and are renewed on condition that the PhD student has completed the programme of activities foreseen for the previous year, verified according to the procedures established by the PhD Course and in compliance with any additional requirements foreseen by the funders, without prejudice to the obligation to disburse the scholarship following the successful completion of the verification.

The benefit of a scholarship for the attendance of a PhD Course is compatible with the possession of a gross annual personal income not exceeding €16,243.00 in the calendar year in which the scholarship is received.

Unless reassigned or following late reassignments, the PhD scholarship starts from 01/01/2025 and is not compatible with other research scholarships of any other type, with the exception of the scholarships awarded by national or foreign institutions for the purpose of research periods abroad.

Subject to fund availability, the amount of each scholarship may be increased by 50% for research periods abroad.

The request for additional funds must be addressed to the attention of the Rector, will be subject to the Programme Coordinator's authorization for the period abroad, for a period of time not exceeding six months, or by the PhD Board for a period of time exceeding six months.

The scholarship payment is made on a deferred monthly basis.

In the event of renouncement of the scholarship by the PhD student or revocation following a negative evaluation or failure to comply with reporting obligations or in any other case for which the revocation of the scholarship is attributable to the actions of the PhD student (including failure to comply with the periods to be compulsorily carried out at the partner institutions, as per art. 9 of the present Call), the University reserves the right to request the PhD student to return the scholarship.

Those who have already benefited, even partially, from a scholarship for a PhD Course cannot benefit from it a second time.

Those who have renounced PNRR scholarships in the XXXVIII cycle and XXXIX cycle are not eligible for scholarships financed ex DD.MM. 629/2024 e 630/2024.

For foreign nationals, the payment of the scholarship is conditional on the presentation to the competent offices of the University of the Italian Tax Code issued by the Italian Consulate with territorial jurisdiction or by the Revenue Office (Agenzia delle Entrate), in the case of a candidate already present on Italian soil. Therefore, payment of the study grant cannot proceed, under any circumstances, until the Italian Tax Code has been duly presented.

ART. 12 – Tuition fees

The fees to access and attend a PhD Programme set by the academic bodies of the University amount to **€ 490,00** for the **first year** (including university contribution, stamp duty, accident and third party liability insurance cover and regional contribution for the right to university studies) and to **€ 474,00** for **each of the following two years** (including university contribution, stamp duty, accident and third party liability insurance cover and regional contribution for the right to university studies).

Tuition fees for the first year of enrollment must be paid via the electronic payment pagoPA channel (<https://www.pagopa.gov.it/>) within the time frame set for the matriculation process, that will be published at the same time as the evaluation results. In case of late payment, penalties for late payment will be applied.

For this purpose, the Tutorial is available at <https://www.uniss.it/files/tutorialpagopapdf>.

The fees for the following years must be paid via electronic channels as provided for by pagoPA by 28 February of each year or, in any case, within two months of the starting date of the year of registration. If the payment is made after 28 February, or the two months following the date of registration, penalties for late payment will be applied.

PhD students enrolled without a scholarship and disabled persons with a disability rating of 66% or more, who declare their status at the time of enrolment, are exempt from paying the University contribution, but not the insurance cover, stamp duty and regional contribution for the right to university study. Employees of affiliated organisations are required to pay tuition fees.

Scholars from foreign countries are exempt from paying the University contribution and insurance coverage but not stamp duty or the regional contribution for the right to university study.

ART. 13 – Person responsible for the proceeding

Pursuant to art. 4 of Italian Law No 241 of 7 August 1990 and following amendments (“Nuove norme in materia di procedimento amministrativo e di diritto di accesso ai documenti amministrativi”), Dr. Francesco Meloni, Coordinator of the Didactics and Student Services Area, he is appointed as administrative process manager.

Applicants are entitled to exercise the right of access all the documents in the procedure in the manner provided or on the <https://www.uniss.it/ateneo/amministrazione-trasparente/altri-contenuti-accesso-civico> page.

ART. 14 - Privacy



The personal data provided by applicants in the application form for the selection process will be processed, stored and archived by the University of Sassari, in accordance with Article 13 of Regulation (EU) 2016/679, for the operating, administrative, accounting procedures and/or of other nature related to the management of this procedure and the requirements connected with legal obligations and the start of the academic career.

Providing this information is mandatory in order to assess participation requirements, under penalty of exclusion from the selection process.

The data controller is the University of Sassari, which guarantees to the parties concerned, pursuant to arts. 15-18 of Regulation (EC) 2016/679, the right to access, rectify and delete personal data in the manner prescribed by the Regulation (EU). Applicants are granted the rights to access their personal information, to request amendments and integrations as well as restrict its processing, by filing a request to the Università degli Studi di Sassari. For further details, see <https://www.uniss.it/protezione-privacy>.

ART. 15 – Reference regulations

For any other specification, please refer to art. 19 of Law No. 240 of 30/12/2010, M.D. No. 226 of 14 December 2022 on "Regolamento recante modalità di accreditamento delle sedi e dei corsi di dottorato e criteri per la istituzione dei corsi di dottorato da parte degli enti accreditati", R.D. No. 896 of 25/03/2024, to the "Regolamento d'Ateneo sui Corsi di Dottorato di ricerca" as amended and supplemented.

The Rector

(f.to Prof. Gavino Mariotti)